



বেলতলা মহাবিদ্যালয়



BELTOLA COLLEGE

NAAC Accredited with B+

পুস্তিকা ২০২৪-২০২৫
PROSPECTUS 2024-2025



BELTOLA COLLEGE
(Provincialised)

Under 2(f) & 12(B) of UGC Act, 1956 Permanently
Affiliated College under Gauhati University
Address : Bongaon, P.O.- Beltola, Guwahati- 781028,
District :- Kamrup Metro, Assam, India
Phone : 0361-2303853, 9854006663
E-mail: collegebeltola@gmail.com
web: www.beltolacollege.org



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 BELTOLA COLLEGE

Certificate of Accreditation

The Executive Committee of the
 National Assessment and Accreditation Council
 is pleased to declare
 Beltola College
 Belitola, Sundarban, Dist. Kempong, West Bengal, affiliated to West Bengal University,
 Howrah as
 Accredited
 with *CGPA* of 2.36 on four point scale
 at *B* grade
 valid up to November 30, 2027

Date: November 01, 2022


 Director





Adviser, Hon'ble Minister, Education, Dr Noni Gopal Mahanta at Beltola College



Hon'ble Minister Public Health Engineering, Skill, Employment & Entrepreneurship, Tourism JAYANTA MALLA BARUAH visits Beltola College



Honourabl Cabinet Minister, Government of Assam: Ministries: Agriculture, Horticulture and Food Processing, Animal Husbandry and Veterinary, Urban Development, Town and Country Planning, Sri Atul Bora visits Beltola College



Hon'ble Director, Higher Education Pomi Baruah, Filmmaker Manju Borah, Akshata Narain, Dipak Dutta, Pankaj Mazumdar at inauguration of Cine Club Beltola College



National Seminar at Beltola College



Honourable Secretary of Higher Education, Govt of Assam, visited Beltola College



National Science Day organised at Beltola College



Students of Beltola College attended National Voters' Day



The College Campus at a Glance



INTRODUCTION AND PROFILE OF THE COLLEGE

Beltola College, founded on 18th November 1983, is one of the premier Higher Education institutions situated in the southern part of Guwahati city. The college is a co-educational institution and affiliated under Gauhati University. Apart from excellent academic searches great focus is also given on rule and regulation, personality building and sports activities of the students. The National Assessment and Accreditation Council of India (NAAC), UGC, in its first accreditation has awarded the Institution the prestigious B+ Grade and has been highly praised by the NAAC peer team. At present in addition to regular courses the college also imparts many certificate courses and professional courses on computer skills. All the college members including the Governing Body, Teaching staff, non-teaching staff, and the students are equally enthusiastic to work to make stronger and promote its infrastructural amenities and the academic atmosphere of the college through application of new thoughts and dreams processes.

COURSE OFFERED

The College offers Bachelor of Arts (B.A.) Degree Course (Major & General Subjects) in regular mode under Gauhati University. As per Gauhati University Notification from the current session the BA 1st Semester Courses is under the FYUGP (Four- Year Undergraduate Programme).

Moreover, the college offers a vocational course i.e. one year Diploma on Translation from Hindi to English and from English to Hindi. This course is run by Sabda Bharati in collaboration with Department of Hindi.

The College has undertaken the following Certificate Courses:

1. Public Administration
2. Basic in Computer
3. Sales and Marketing
4. Moral Thinking Values & Ethics
5. French Language
6. Preparation of Speech
7. Internship on Hotel Management
8. Tourism
9. SWAYAM Courses

The willing students may be admitted through registration after meeting the Coordinator of the respective course in the respective Department.

THE VISION, MISSION AND MOTTO OF THE COLLEGE

- VISION :** To create Quality Human Resource through Higher Education for Strengthening the Spirit of building a Prosperous and Progressive Nation.
- MISSION :** To encourage the Youth proper Attitude, Values and Analytical Power for building the best of the Nation.
- MOTTO :** "Tamaso Maa Jyotirgamaya" is the MOTTO which means attaining enlightenment through knowledge.

INFORMATION FOR NEW APPLICANT

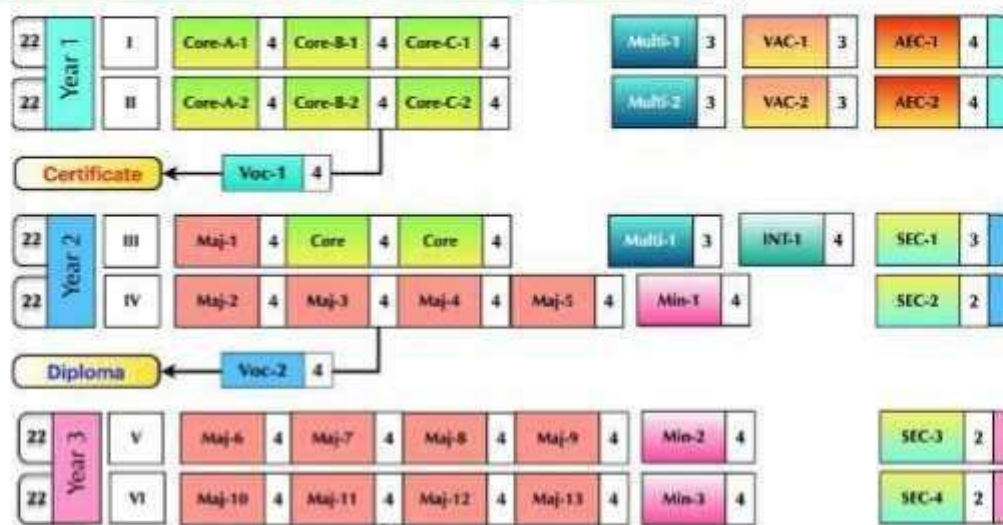
❖ Candidate has to visit college website www.beltolacollege.org and then click Online Admission.

Course Name	Major & Minor	Eligibility	Selection Process
B.A	Assamese	Pass In H.S. (XII) Examination from any stream	Merit Basis
	English		
	Hindi		
	Economics		
	Education		
	History		
	Political Science		
	Philosophy		

N.B. After the admission subject combination will be allotted to admitted students as per National Education Policy guideline 2020.

Structure of FYUGP (B.A.) Course:

<https://web.gauhati.ac.in/nep/course-ug/structure> (Accessed on 30 April, 2024)



- ❖ Certificate course will be offered by different department.
- ❖ Students should bear the fee of field study, project etc.
- ❖ Seat capacity – Minor- 300
- ❖ Seat capacity - Major -220

Sl.No	Department	No. of Seats (For Major)
1.	Assamese	40
2.	English	30
3.	Hindi	20
4.	Political Science	30
5.	Education	30
6.	Economics	30
7.	History	20
8.	Philosophy	20

N.B: Admission Fees Structure is liable to change as per the Government Notification

GENERAL INFORMATIONS OF THE COLLEGE

- ❑ The academic session commences on the 1st working day of the month of August every year. Admission to the B.A. 1st Semester course is held after the announcement of H.S. Examination Result. Application should be submitted in the prescribed form available with the college prospectus .
- ❑ The date of admission to the B.A. 1st Semester and class will be notified in the College website www.beltolacollege.org after declaration of the H.S. Results.
- ❑ Admission is strictly on the basis of merit and according the College & Govt. Admission Rules.
- ❑ There is a provision for reservation of seats for students belonging to SC/ST/OBC/MOBC as per rules.
- ❑ There is also provision of admission for outstanding sportsperson and artists.
- ❑ The entire admission & financial transaction procedure is done digitally.
- ❑ For Free Admission, the students must submit income certificate issued by the Circle Officer.
- ❑ At the time of admission the students have to produce original Marks-Sheets and Certificates of the qualifying examination.
- ❑ The students who passed the qualifying examination on the previous year must have to attach the 'Gap Certificate' along with the Application Form. The gap should not exceed more than **TWO** years. Moreover, the 'Gap Certificate' must be issued by a Gazetted Officers/ Govt. Doctors/ the village Headman.
- ❑ The students/Guardians must download the BHIM Application or have to bring A.T.M. Card/Debit Card/Credit Card in order to do 'SWIPE' in PoS Machine for all financial transaction related to admission. (Not Applicable for online Admission)
- ❑ **Daily Class Attendance :** The regular students must attend 75% of the total classes, otherwise they will be treated as Non-Collegiate and is not allowed to appear in the sessional examination as per rules of Gauhati University. After admission, each student is placed under the personal supervision and guidance of Head of the Department for each subject who maintains a detailed record of the students class attendances, progress and also keep on eye on their general conduct inside the College.
- ❑ **College Examination and project works:**
 - Sessional Examination is held before all GU final examination in every semester.
 - Monthly class tests is held by each Department.
 - Seminars, Assignments, Extension Programmes, Project Works etc are held time to time.
- ❑ **Identity Card :** An identity card is issued to every student and it is to be carried by him/her during college hours. Students are not allowed to enter the college campus without the identity card.
- ❑ **College Uniform :**
 - ❑ Boys- For Boys black formal pant & sky blue shirt with Check.
 - ❑ Girls- For Girls white salwar (patiala) and sky blue kamiz with stripes along with white dupatta.
 - ❑ During winter, black sweater for both boys and girls.





□ **Meditation programme** : The meditation programmes are conducted by Pioneer Human Development Organisation, Swami Vivekananda Kendra, Kanyakumari, Guwahati Branch and many other organisations from time to time for the welfare of the students.



□ **Games and sports, literary and cultural activities**: Various Competitions are organized from time to time to bring out the hidden talent of the students of the college. These are organized by Beltola College Students' Union with the guidance of teaching staffs. Competitions to various extra – curricular streams are held during the annual college week festival. Good performers can represent the college in the Gauhati University Youth Festival and other inter college programmes. From the above mentioned competitions and activities, star performers are picked up for Youth Festivals and other inter College programme.

College Girls & Boys are participating in the College Week

□ **Library** : The College has a well-organised library with a good collection of text books, reference books and other valuable books related to different subjects. A wide number of Journals, Magazines/ Periodicals and Newspapers are also maintained in the library. Students are issued one library card each which should be renewed yearly. Library orientation programme is organised for the newly admitted students. The library has Library Management Software SOUL 2.0 for the automation of the house keeping operations of the library. The library provides access to e-resources through NLIST (National Library and Information Services Infrastructure of Scholarly Content) programme. The library offers spacious reading hall along with internet and reprography facility.



Students reading in Beltola College Library

❑ **Smart classroom:** The College has provided smart classroom facilities to upgrade the students digitally. The students can acquire the visual knowledge through internet and other digital applications.



Faculty Member of the College taking a Smart Class

❑ **Museum:** A collection of various artefacts has been put in a small museum in order to provide exposure to the students and visitors to the colourful cultural heritage and tradition of North Eastern Region.

❑ **Canteen :** Canteen for students, teachers and non-teaching staff is available in the college and remains open during working hours. There is a canteen committee too who inspects the canteen from time to time in order to maintain the quality of food.

❑ **Scholarship :** Students belonging to SC/ST/OBC/MOBC are awarded scholarship as per Govt. of Assam rules. It also includes merit scholarship.

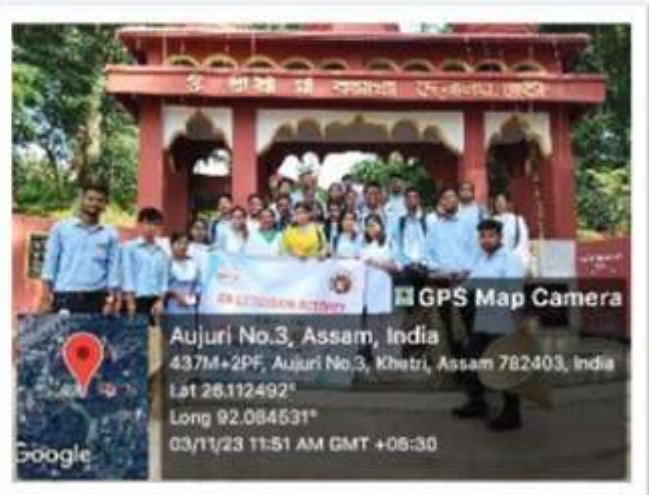
❑ **Students' Union :** There is a Beltola College Students' Union (BCSU). The members of the Union are elected through an election. But a student who does not have 75% of attendance in the class on the date of submission of nomination papers for the post of office bearer of BCSU, will not be eligible for contesting the election.

❑ **The College Magazine 'Garima' :** The College Magazine 'Garima' is published annually. It gives an opportunity to the students for self-expression in different literary fields. 'Garima' is published by an Editorial Board consisting of members of the teaching staffs and the students.

❑ **Wall Magazine :** All the eight Departments of the college publish Wall Magazine annually to expose the creativity of the students in the literary field.

❑ **Departmental Seminar cum Project :** The various departments of the college organises Seminars, Workshops, Lectures, Projects, Field Works etc. as per the academic calendar.

Again, the seminars from the Central Govt., the State Govt., U.G.C. (G.D.A.) and the various institution of Assam are held in the college campus. The seminar will really helped the students as well as the Faculty Members to expose their talents and to gather knowledge from the speech or the opinions of the Resource Persons.



Field Study organized by the Various Departments of the College



Field Trip and Excursion organized by the College

VARIOUS WINGS OF THE COLLEGE

□ Internal Quality Assurance Cell (IQAC) : As a pre accreditation quality assurance measures prescribed by the NAAC, Beltola College established Internal Quality Assurance Cell (IQAC) on 7th April 2015. Though it has a quite recent history, it has become an integral part of the college and it tries to fulfill the utmost required things which are essential in the assurance of quality. Though shortage of different amenities, this cell emphasises on accreditation of NAAC for the betterment of the whole institution, especially for the students. This cell is emphasising on feedback system in our college. It has shouldered the responsibility to improve the institution through different cells. The IQAC of Beltola College is determined to change the institution to the level of excellence. It has aspirations to do different things and to facilitate students. We are pleased to say that the toils of the "Team Beltola College" captained by IQAC has borne fruit in the form of a B+ certificate in NAAC first Cycle of Inspection held on Nov 3 & 4, 2022.

❑ **AISHE CELL** : According to the instructions of Ministry of Human Resource Development (MHRD) and Directorate of Higher Education (DHE) of the Government, Beltola College founded All India Survey of Higher Education Cell in 2011.

❑ **Entrepreneurship Cell** : This cell is responsible for promoting entrepreneurship among the students. It was established on 17/10/2015 in Beltola College. The functions of the cell is to organize different workshop and seminar.

❑ **ANTI-RAGGING CELL**: The Anti-ragging cell is formed in the Beltola college to see the matter of ragging or any kind of related acts of indiscipline. If any student found indulging in any act of ragging, he or she will be dealt as per rule. The Honorable Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made cognizable offence for which he or she will face a punishment of rigorous imprisonment for 3 years jail or a fine of Rs. 2500/-

❑ **ANTI-SEXUAL HARASSMENT CELL** : The college has established a Anti-Sexual Harassment cell to provide a disciplined, healthy and congenial atmosphere to all the students and employees.

❑ **ACADEMIC DEVELOPMENT CELL** : This cell is responsible for academic development of Beltola College. This cell has taken various measures for enhancing Academic achievements of the students, conducting meeting relating to examination, facilitating tutorials for academically disadvantage students, facilitating bright students of the college, faculty empowerment strategy, financial management and resource mobilization, looking after AQAR, building strategy development and deployment. It was established on 20-3-2015.

❑ **CAREER GUIDANCE CELL** : This cell was established on 17-05-2015. The objectives of this cell are to address the diverse social economic challenges and geographical background of heterogeneous population and provide institutional support and placement accessibility. The functions of this cell are organizing and keeping records of indoor and outdoor game, arranging Spoken English Classes and availing knowledge about different career, taken classes for personality development, organizing and encouraging co-curricular activities, arranging training programme for computer literacy for the students and staff of the college, collecting feedback system and take necessary steps.



Activities of Career Guidance Cell

❑ **Anti-Tobacco Cell** : This cell creates awareness among students and neighbourhood about the harmful impacts of consuming tobacco. This cell notices and prevents tobacco related activities within the campus.

❑ **Story Telling and Writing Club** : This club visits schools in the neighbourhood, tells the students the importance of story telling and writing. The club invites them to take part in the creative activities story telling and writing. This club encourages to follow the morals of the stories. The club encourages creative writing.

❑ **Cine Club** : Cine Club was formed in 2024 in order to facilitate students to show good thought provoking movies and enable students with critical thinking. This club shows movies on 2nd and 4th Saturday. The honourable Director, Higher Education Pomi Baruah, Filmmaker Manju Borah, Akshata Narain, Dipak Dutta, Pankaj Mazumdar were present in the inaugural ceremony of the Cine Club.



❑ **Disaster Management Cell** : The objectives of this cell are to promote culture of prevention and preparedness for disaster. The different activities of this cell are to reduce or avoid morbidity, mortality, economic and physical damages from a hazard. It also tries to reduce personal suffering and emotional stress of the sufferer from the hazard. This cell aims to make speed recovery for the victims by proper recovery programmes and assistance in order to protect victims through provision of shelter and protective services. It also aims to provide relief through rescuing and relocating people, providing them with food, water and emergency medical treatment.



College Students are Participating in the Mock Drill Programme held at College Campus

❑ **Teaching Learning Improvement Cell** : This cell was established on 17.10.2015. For the betterment of academic aspects, the activities which are taken by this cell are – curricular planning and implementation, looking after academic flexibility relating to timing, space etc. Moreover, it also takes measures for curriculum enrichment, promoting healthy relationship between the teachers and the students. And finally it takes measures for the psychological development of the students.

❑ **Research Consultancy** : For enhancing quality in higher education, the functions of this cell are : promotion of research, resource mobilization for research, keeping records of research publications, to provide consultancy relating research. It was established on 17.10.2015.

❑ **RTI Cell** : The College has a RTI Cell which provides all the information's as per the RTI-Act. The Head of the institution i.e. The Principal is the designated Public Relations Officer of the College.

❑ **Grievance Redressal Cell** : The college has conducted a Grievance Redressal Cell to solve the various problems faced by the students, teachers and the non-teaching staff.

❑ **E-waste Management Cell** : In the era of global warming and environmental degradation waste management and disposal of waste in proper manner is essential. The different functions of this cell is to maintain records of E-waste of the college, properly Disposing E- Waste etc.

❑ **Women Cell** : The women cell is an integral part of Beltola College. Being a strong part of Beltola college, this cell has performed various activities in the college campus and near by area. The various activities which are performed by this cell are – health camp and various awareness activities.

❑ **Community Development Cell** : For the social responsibility of this institution, the community development cell involve in adoption of village and take measures for the development of such Village, adoption of school, take measures for the development of such school, organizing different awareness camp such as awareness about land erosion, health, literacy etc. Besides these, it also organises community development programme. It was established on 17.05.2015.



Community Development Cell organized a Socio-Economic Survey at the adopted village of College Katakypara and donated water purifier for benefit of LP School students

❑ **Yuva Club** : According to Govt. Of Assam order as well as the Notification of DHE a Yuva Club on Tourism was opened in Beltola College in 2022. The prime motto of this club is to grow the awareness about the prospect of Tourism along with its potentiality amongst the students and the surrounding communities



Blood Donation Camp organized at Beltola College



Plantation Programme at the College Campus on World Environment Day

Swachh Bharat Abhijan, International Women Day, Workshop on Making Pickles, Jam, Jelly, published an annual journal entitled as 'Swetabhuja' and adopting several welfare programme for the development of the society.

□ Environmental Awareness Cell : It is one of the active cell in Beltola College working for Environment upliftment. This cell tries to thrive for creating awareness among the students and communities, so that we can live in a better world. Various plantation programme and world environment day is observed every year by this cell.

□ **NSS** : National Service Scheme Unit of Beltola College was introduced on 24th Sept. 2016 with 100 volunteers. It is an Central Government sponsored public service programme conducted by the Ministry of Youth Affairs. The main aim and objective of NSS are to inculcate social welfare in students, and to provide service to society without bias. The motto of NSS is 'Not me but you'. The village named Moinakhorong has been adopted by NSS Unit.



Various Programme organized by NSS Unit of the College

PRINCIPAL & TEACHING STAFF OF THE COLLEGE
PRINCIPAL

Dr Ajit Borkotoky, MSc (Double) PhD

DEPARTMENT OF ASSAMESE

Dr Mrigendra Nath Sarma, MA
MPhil, PhD
Bharati Devi, MA, BEd
Dr Bhaskar Patgiri, PhD

DEPARTMENT OF ECONOMICS

Eli Kumari Das, MA, BEd, MPhil
Sadhana Kalita, MA, LLB
Himangshu Das, MA
Ashim Nath MA, (Guest Faculty)

DEPARTMENT OF EDUCATION

Jashmin Bahar, MA, BEd, MPhil
Mofida Begum, MA
Dhrijumoni Das, MA, BEd

DEPARTMENT OF ENGLISH

Pankaj Kumar Kalita, MA
Kamaruj Jaman, MA
Priyanka Basumatary, MA, BEd,
MPhil

DEPARTMENT OF HINDI

Dibyajyoti Deka, MA, MPhil
Ramesh Kumar Rai, MA
Chandana Medhi MA (Guest Faculty)

DEPARTMENT OF HISTORY

Himadree Kumar Sarma, MA, MPhil
Rashmirekha Hazarika, MA
Rubi Phukan, MA (Guest Faculty)

DEPARTMENT OF PHILOSOPHY

Bornali Mohan, MA
Rumi Barman, MA, MPhil
Nashmin Ara Begum, MA (Guest Faculty)

DEPARTMENT OF POLITICAL SCIENCE

Dr. Lina Deka, MA, BEd, PhD
Arup Kalita, MA, MPhil, BEd
Kabita Das, MA (Guest Faculty)

**DEPARTMENT OF ENVIRONMENTAL
STUDIES**

OFFICE & LIBRARY STAFF OF THE COLLEGE

OFFICE STAFF

Sailen Medhi (Junior Assistant)
Sampurna Sharma (Junior Assistant)
Amar Das (Junior Assistant)
Anil Baishya (Grade IV)
Pradip Deka (Grade IV)
Narayan Pator (Grade IV)
Meera Sarkar Murmu (Grade IV)
Bhagirath Kalita (Security)

LIBRARY STAFF

Anjana Pathak (Library Assistant)
Sahidul Islam (Library Bearer)

RULES & REGULATIONS

1. The college gives top priority to discipline, all students are bound to follow the rules and regulations set by the authority.
2. The students who do not attend at least 75% of the total classes will not be allowed to appear in Sessional Examination and Final Examination.
3. The students are not allowed in the class room without college uniform.
4. Under disciplinary action, the Principal is empowered to suspend or even expelled a student from the college in the interest of the institution.
5. In order to maintain academic atmosphere in the college, students should not make noise while moving in the campus, sitting in the library and the common rooms.
6. Movements from one class to another should be orderly. In off periods, students are suggested to go to the library or common room.
7. Unauthorised persons are not allowed to move inside the college campus.
8. All students must bring identity card in the college campus.
9. Any notice desired to be posted or circulated by the students anywhere in the college premises will need the prior approval of the authority.
10. It is the duty of the students to check the notice board every day.
11. It is the duty of the student to keep the classroom and college campus clean.
12. The students are not allowed to use mobile phones in the class room and examination hall.
13. The students cannot use any device to listen to music.
14. Parking facility is available for the students on the basis of first come first serve basis in the college campus.
15. Ragging, consuming alcohol and all kinds of tobacco are strictly prohibited in the college campus.
16. The students are advised to switch off lights and fans when they leave the class room.
17. Sexual misconduct of any kind is strictly punishable.
18. The students are not allowed to organize any kind of meeting, function, picnic etc. without taking prior permission from the authority.
19. The students must not damage any kind of college property.
20. No students can possess any kind of arms.
21. All students must treat all members of the college community with respect and courtesy.
22. The students must switch off the mobile phones in the class room.
23. In case of change in address, phone no. etc. the students must intimate in writing with signature of parents/guardians to the college office.

By order
Principal,
Beltola College



Guwahati, Assam, India
8, Basistha Rd, Charali, Kundil Nagar, Guwahati, Assam 781005
Lat 26.114864°
Long 91.794059°
06/02/24 04:28 PM GMT +05:30

Glimpses of the Sports and Cultural Week



Glimpses of the Sports and Cultural Week



Glimpses of the Sports and Cultural Week



Guest of the Month Programme at Beltola College



Pledge Taking : Mera Pehla VOTE Desh Ke Liye



Say "NO" to AIDS, STD World AIDS Day Celebration



Blood Donation Camp



Observation of World AIDS Day at College



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Guwahati
Assam



Awareness on Mera Pehla VOTE Desh Ke Liye



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Guwahati
Assam



Guwahati, Assam, India
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Long 91.792931°
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International Women's Day Celebration



Farewell of Munindra Kalita, Senior Assistant



Awareness Programme on Traffic Rule by Disaster Management Cell



YOGA Centre at Beltola College



Saraswati Puja at Beltola College

Glimpses of Garima, Annual Magazine of Beltola College



Human Chain (a Symbol of Unity) by the College Students & Faculty Members



Students are present on the occasion of 'Nirmali' on Saraswati Puja



Orientation Programme on National Digital Library of India organized by the College Library



Deputy Controller of Examinations & his team from Gauhati University visited the College on 11th May 2019



National Programme of NSS team from Assam



Vigyan Aalaap a well-known NGO in collaboration with Beltola College



Student as Tutor



National Sports Day



National Sports Day

7V+X3J, Beltola Tiniali, Bongaon, Guwahati, Assam 781
Guwahati
Assam
India
2023-08-29(Tue) 01:14(pm)



Photo: Kamaruj Jaman